



**BCWSA**  
**UTILITY SERVICES™**

**MINUTES OF THE REGULAR BOARD MEETING**

*March 25, 2026*

**PRESENT:** Bryan Allen , Michael Schwartz; Raymond Richardson and Michael Fehrle  
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell Dunlevy,  
P.E.; Steven Hartman, P.E.; Joe Pezzino, IT Admin and Sarah Schaffer, Executive  
Assistant

**TEAMS:** John Cordisco

**VISITORS:**

**CALL TO ORDER:**

The BCWSA's Vice Chairman, Bryan Allen, called the Regular Meeting of the BCWSA to order.

**PLEDGE OF ALLEGIANCE:**

Those present pledged allegiance to the flag.

**PUBLIC COMMENT:**

**MINUTES:**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Minutes of the BCWSA's Regular Board Meeting of February 25, 2026. (Minutes are attached to the Minute Book)

**REPORT OF CEO: *Benjamin W. Jones***

**-BCWSA Resolution No. 2026-01-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving BWCSA Resolution No. 2026-01, amending the Employee Manual to add Juneteenth to the list of recognized federal holidays. (memo from BWJ dated 03/25/26 and Resolution attached to the Minute Book)

**-Authorization to Award; Road Materials-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the contract associated with the purchase of Road Materials to various vendors depending upon the proximity of the supply point or quarry to the job site. The bid is in conjunction with the Bucks County Consortium. (memo from BWJ dated 03/25/26 and bid tabulation attached to the Minute Book)



**-Authorization to Advertise; Sludge Removal Services-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved authorization to advertise the contract associated with Sludge Removal Services through the Pennbid Program. (memo from BWJ dated 03/25/26 attached to the Minute Book)

**- Authorization to Purchase New Vehicle and Authorization to sell existing BCWSA Vehicle-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the purchase of one (1) new vehicle to replace one (1) existing BCWSA vehicle and authorizing the sale of the existing vehicle. (memo from BWJ dated 03/25/26 and vehicles attached to the Minute Book)

**ENGINEERS REPORT:**

**Gilmore & Associates**

Russell Dunlevy, P.E., will present the Engineer's Report dated 03/25/26 to the Board of Directors.

**1. New Hope/Solebury PFAS Treatment  
Applications for Payment No. 7 (Final)**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Application for Payment No. 7 to General Contractor Eastern Environmental Contractors (EEC), associated with the PFAS temporary treatment project at well sites in New Hope Borough and Solebury Township, as recommended by the Engineer.

**SOLICITORS REPORT:**

Mr. Holbert stated the Board of Directors met in Executive Session prior to today's meeting to discuss two items of property and two items of potential litigation. One of these items is currently on the agenda which will be addressed next, the second item will be added to the agenda.

***-First Amendment to Operating Agreement-***

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the First Amendment to Operating Agreement between Chalfont-New Britain Joint Sewage Authority and BCWSA. (agreement is attached to the Minute Book)

***-Amended Agenda Item: Authorization for Legal Action Regarding Sanitary Sewer Discharge-***

Upon motion by Mr. Schwartz, seconded by Mr. Richardson, and unanimously approved, the Authority added this item to the agenda.

Mr. Schwartz then moved, and Mr. Richardson seconded, a motion unanimously authorizing the Authority staff and solicitor to take any and all necessary legal actions, including the filing of an injunction against Simmons Feed, located in Richland Township, to address and halt the exceedances of sanitary sewer discharge emanating from the facility.

**CFO's REPORT: *Jason Hillaert, CFO***

**-Bills for Payment-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Bills and Requisitions dated 03/25/26. (Bills are attached to the Minute Book)

**-2026-2027 Insurance Services Renewal-**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the 2026-2027 insurance renewal. The agreement is effective April 1, 2026. (memo from Jason Hillaert dated 03/25/26 attached to the Minute Book)

**OLD BUSINESS:**

**NEW BUSINESS:**

**ADJOURNMENT:**

04/22/26  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
SECRETARY

**NEXT REGULAR BOARD MEETING; APRIL 22, 2026, at 9:30 AM**

