



**MINUTES OF THE REGULAR BOARD MEETING
JUNE 24, 2026**

PRESENT: John Cordisco, Michael Schwartz; Raymond Richardson and Michael Fehrle
Benjamin W. Jones, CEO; Jason Hillaert, CFO; Scott Holbert, Esquire; Russell
Dunlevy, P.E.; Steven Hartman, P.E.; Joe Pezzino, IT Admin and Sarah Schaffer,
Executive Assistant

NOT PRESENT: Bryan Allen

VISITORS: None

CALL TO ORDER:

The BCWSA's Chairman, John Cordisco, called the Regular Meeting of the BCWSA to order.

PLEDGE OF ALLEGIANCE:

Those present pledged allegiance to the flag.

PUBLIC COMMENT:

MINUTES:

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approving the Minutes of the BCWSA's Regular Board Meeting of May 27, 2026. (Minutes are attached to the Minute Book)

REPORT OF THE CEO: *Benjamin W. Jones*

**-Bid Award-
Fuel Contract**

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the contract associated with the purchase of fuel to the lowest responsive bidder, Riggins Inc., for Regular Unleaded Gasoline, Ultra-Low Sulfur Diesel, and Off-Road Diesel, for a one-year period. The bid was in conjunction with the Bucks County Consortium. (see memo from BWJ dated 6/24/26 and bid tabulation are attached to the Minute Book)

Authorization to Purchase New Vehicles and Authorization to sell existing BCWSA Vehicles-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved to purchase four (4) replacement vehicles and to sell three (3) existing BCWSA vehicles due to high mileage and out-of-



service conditions. (see memo from BWJ dated 6/24/26 and list of vehicles are attached to the Minute Book)

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved to purchase one (1) utility task vehicle with trailer and to sell one (1) existing BCWSA Polaris six-wheeler due to age and high mileage. (see memo from BWJ dated 06/24/26 and list of vehicles attached to the Minute Book)

Deed of Easement and Deed of Dedication Agreements; Richland Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Deed of Easement Agreement between Kay Creekview, LLC and BCWSA for a sanitary sewer easement to construct, maintain, and repair facilities located at Creekview Crossing on Meadowbrook Drive in Richland Township. (see memo from BWJ dated 06/24/26 and agreement attached to the Minute Book)

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Deed of Dedication Agreement between Kay Creekview, LLC and BCWSA granting access to the street right-of-way for sanitary sewer services and related infrastructure located at Creekview Crossing on Meadowbrook Drive in Richland Township. (see memo from BWJ dated 06/24/26 and agreement attached to the Minute Book)

Grinder Pump Operation & Maintenance Agreement; Doylestown Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Grinder Pump O&M Agreement between BCWSA and Stephen and Elizabeth Miekley for the operation and maintenance of a grinder pump installed by the owners at 70 Shady Grove Circle in Doylestown Township. (see memo from BWJ dated 06/24/26 and agreement attached to the Minute Book)

Reservation of Capacity Agreement; Plumstead Twp-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Reservation of Capacity Agreement between BCWSA and Prime Custom Builders, LLC for the construction of ten (10) new single-family homes on a subdivided lot, requiring the purchase of ten (10) EDUs, located on Stump Road and German Road in Plumstead Township. (see memo from BWJ dated 06/24/26 and agreement attached to the Minute Book)

ENGINEERS REPORT:

Gilmore & Associates

Russell Dunlevy, P.E., presented the Engineer's Report dated 06/24/26 to the Board of Directors.

1. Totem Road Pump Station Grinder Hoist Replacement

BCWSA Contract S-114

Application for Payment No. 5 (Final)



Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Application for Payment No. 5 (FINAL), to General Contractor Zimmerman Environmental, LLC (Zimmerman) for work on the referenced sanitary sewage pump station improvement project in Bensalem Township, as recommended by the Engineer.

2. Camp Hill Road Force Main Replacement Authorization to Advertise for Bids

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved authorization to advertise for bids associated with the replacement of approximately 1,900 linear feet of aging sewage force main located in Upper Dublin Township, as recommended by the Engineer.

Consulting Engineer's Report; Carroll Engineering Corporation

Steven Hartman, P.E., has no Consulting Engineer's Report to present to the Board of Directors.

SOLICITORS REPORT:

Mr. Holbert stated the Board of Directors met in Executive Session prior to today's meeting where one item of existing litigation and one item of potential litigation were discussed. Neither of these items require action by the board of directors.

CFO's REPORT: Jason Hillaert, CFO

Bills for Payment-

Mr. Schwartz moved, Mr. Richardson seconded the motion unanimously approved the Bills and Requisitions dated 06/24/26. (Bills are attached to the Minute Book)

OLD BUSINESS:

NEW BUSINESS:

ADJOURNMENT:

7/22/26
DATE


SECRETARY

NEXT REGULAR BOARD MEETING: July 22, 2026

